



VOLUNTEER JOB POSTING

POSTING DATE: 3/23/2018

POSITION AND DEPARTMENT: Offsite

LOCATION: SPCA Offsite Locations **COMMITMENT:** High, same day and time each week

END DATE: Until filled

JOB DESCRIPTION

Offsite volunteers provide care and enrichment for animals (primarily cats and sometimes rabbits!) that are up for adoption at offsite locations (such as PetSmart, Petco, etc.).

Principle Duties and Responsibilities

- Clean and reset cat condos for the SPCA cats in the room.
- Enrich cats by petting them, playing with them, and even reading to them.
- Fill out log books with information about your interaction with the cat(s) for the next volunteer.
- Talk to guests who are interested in adopting.
- Report any urgent or pertinent information to SPCA staff (via email or phone).
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

Requirements

- Volunteers need excellent customer service skills.
- Volunteers must be comfortable working with cats and rabbits.

How to Apply

Please call Debby Williams, SPCA Offsite Adoptions Coordinator, at 716-875-7360 ext. 235.