



VOLUNTEER JOB POSTING

POSTING DATE: 6/13/2018

POSITION AND DEPARTMENT: Adoptions Greeter

LOCATION: SPCA

COMMITMENT: High, Same day and time each week

END DATE: Until filled

JOB DESCRIPTION

Adoptions Greeters welcome guests as they enter the shelter and direct them to the area they are looking for or the person who can help them.

Principle Duties and Responsibilities

- Greet and direct guests as they enter the shelter.
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

Requirements

- Outstanding customer service skills.
- Ability to stand for 2 hours.
- Willingness to work with staff and volunteers to assist guests.

How to Apply

No phone calls, please. Please email Sandy, Adoptions Volunteer Coordinator, at sandrac@yoursPCA.org.