



JOB POSTING NOTICE

POSITION: EDUCATIONAL FARM MANAGER
REPORTS TO: SENIOR DIRECTOR OF OPERATIONS
STATUS: FULL-TIME, NONEXEMPT
RATE OF PAY: \$20/HOUR
DATE: MAY 17, 2024

POSITION SUMMARY AND MINIMUM QUALIFICATIONS:

This individual will be responsible for overseeing the daily operations of the Educational Farm while ensuring the highest quality of care for the livestock and fowl in its care. They will create and implement robust educational experiences, focusing on the use of Farm residents to highlight more environmentally friendly and humane ways to live.

The successful candidate will develop and implement animal care plans for housing, veterinary care and daily care which includes, but is not limited to, feeding/watering, turn-out, pen cleaning and repairs, medication administration and/or other treatments, and individual animal records. They will construct a weekly work schedule for staff and volunteers in conjunction with the Animal Care Manager and conduct employee and volunteer performance reviews. This dynamic individual will also prepare schedules for any veterinary treatments or procedures and monitor, maintain inventory levels of farm and be responsible for creating/managing the departmental budget with the SDO. They will interview potential adopters and counsel other individuals with livestock or fowl, while providing appropriate educational materials. This individual will create and implement educational learning programs, materials and displays for the Educational Farm in collaboration with the Humane Education Department as well as coordinate and appear at special events within the community. They will oversee the Farm's use of composted materials and vegetable gardens and perform general barn and farmyard maintenance duties as necessary, which include, but are not limited to, pastures, fencing, structures, snow removal, and lighting. Duties also include performing farm visits for evaluations prior to adoptions, if needed, or to aid neighboring SPCA's, rescues, and others and providing assistance to Humane Law Enforcement Officers, local Law Enforcement Officers, and other organizations when required; complete renewal forms for NYS Agriculture and Markets Domestic Animal Health Permit.

QUALIFICATIONS

- Associate's degree or higher from a college or university
- One to two years related experience and/or training; or equivalent combination of education and experience

The successful candidate will participate in creating a thriving culture of philanthropy at the SPCA Serving Erie County by increasing awareness and support of our organization. This is achieved by being knowledgeable and supportive of SPCA programs and events, sharing your passion for service to animals and people within our community, and serving as an inspiration by providing an exemplary level of animal care and guest service.

If you are interested in this position and meet the qualifications, please submit your resume to Human Resources at julies@yoursPCA.org.